

Reminder Email I Sent to All Candidates – Monday 13 February 2017

Dear candidate

Please read the following for important information on your Admission Ticket, maps of the test centres, and photo identification that you need to bring:

- Your HPAT – Ireland Admission Ticket with details about the location of your test centre and arrival time is available for download from your account (Please log in to your HPAT – Ireland account via this link: <http://registration.acer.edu.au/> NOTE: your **username is the email address** with which you created your account. If you do not remember your password, please click '[Reset my password](#)' and a new one will be emailed to you). Candidates should note that there may be more than one examination room at the venue. It is important to check your ticket carefully so that you know exactly where you should be.
- Please check your personal details carefully when you have received your Admission Ticket, and email the HPAT – Ireland Office immediately if there are any errors. It is important that your name as stated on the Admission Ticket matches the name on your identification document.
- Make sure you have your **PRINTED Admission Ticket** and appropriate **photo-bearing identification** to bring to the test (see more information below). **You will NOT be allowed to sit HPAT – Ireland if you do not have your PRINTED Admission Ticket AND appropriate photo identification with you on the test day.**
- You have to report to the test room at the reporting time stated on your Admission Ticket. It is not necessary to report earlier, but you should not arrive later than the reporting time. The test will start after check-in and announcements have been completed.
- The duration of the test is 2 ½ hours (UL candidates should allow an additional hour for the Written English component). However, when making transport arrangements you should allow up to 4 ½ hours (5 ½ for UL candidates) from the arrival time stated on your Admission Ticket to the end of the test, as candidates are not allowed to leave the test room before the test has finished.
- It is NOT possible to change test centre.

Have you not received your Admission Ticket notification or are you unable to open your Admission Ticket? Read the following:

- If you have not received your Admission Ticket notification and you are using hotmail or yahoo as your email service provider, it is possible that the Admission Ticket notification has ended up in your junk mail folder. Check your junk mail folder in case it is there.

If it is not in your junk mail folder, there are 2 possibilities:

1. You have provided an invalid email address. Please check your email address again and email us your personal details (e.g. full name, date of birth, email address you have registered with) along with an alternative, valid email address so you can receive all further correspondence to your correct email address.

2. Your email service provider has blocked our emails. It is advisable to include the HPAT – Ireland email address (hpat-ireland@acer.edu.au) in your email address book or “safe contact” list so you can receive all further correspondence.
- If you are unable to open your Admission Ticket, please check you have completed your identification details on your account. Once this information is complete you will have access to your Admission Ticket. However if you are still having problems accessing your Admission Ticket please email the HPAT – Ireland Office (hpat-ireland@acer.edu.au) advising us of your personal details and the error message you received when you tried to open the Admission Ticket.

Maps of the test centres:

If you have been allocated to:

1. UCD Blackrock test centre, please download your map from:
<http://www.ucd.ie/t4cms/BLACKROCK%20MAP.pdf>
2. UCD Belfield test centre, please download your map from:
<https://www.ucd.ie/t4cms/UCD%20Map.pdf>
3. Royal College of Surgeons in Ireland test centre, please download your map from:
http://www.rcsi.ie/campus_map
4. Trinity College Dublin test centre, please download your map from:
www.tcd.ie/maps
5. University College Cork test centre, please download your map from
<https://www.ucc.ie/en/visitors/maps/>
6. Galway test centre, please download your map from
<http://www.nuigalway.ie/media/nuigalwayie/businessandindustry/files/2014Campus-MapPhoto.pdf>
7. Waterford test centre, please download your map from:
http://www.wit.ie/about_wit/contact_us/how_to_find_us
8. Sligo test centre, please download your map from:
<http://itsligo.ie/contact-us/campus-tour/>
9. Limerick Testing Venue, please download your map from:
<http://goo.gl/b34cyx>

IMPORTANT: Photo-bearing identification document:

The only acceptable photo-bearing identification documents for the test are:

- Current passport
- Current photo-bearing driver’s licence (learner’s permit, probationary or full licence)
- Current EU/EEA National Identity Card

- [Certified letter of identification](#)

The photograph in your identification document must be recognisable as a likeness to you as you are on the day of the test. No other form of identification will be accepted.

If you do not possess a current passport, an EU/EEA National Identity Card or driver's licence you must obtain a certified letter of identification from your school or other educational institution. The letter must be on official letterhead and must contain your name; date of birth; a passport photo glued to the letter with institution stamp overlapping; signature and title of the official verifying the identification; and your signature. You are strongly advised to use this template to avoid any problems on the day.

[Download sample letter of identification](#)

If you do not have one of these forms of identification, please allow enough time to organise one before the test date as you will not be able to enter the test centre without an approved form of identification.

Regards

The HPAT – Ireland Team
ACER

e: hpat-ireland@acer.edu.au

w: <http://www.hpat-ireland.acer.edu.au/>

