HPAT

Health Professions Admission Test – Ireland

Test Taker Information Booklet
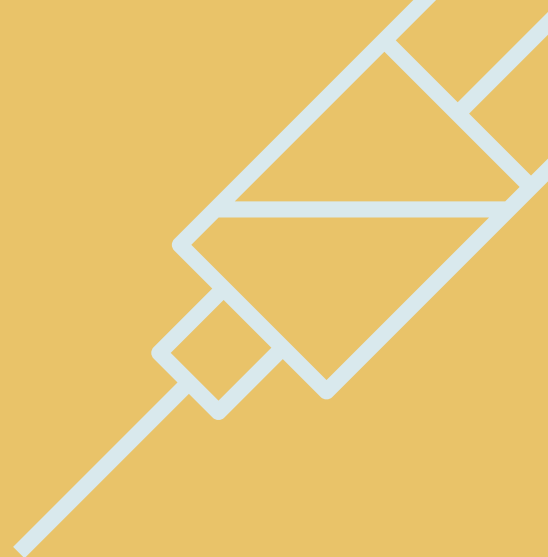
Registration Deadline:
21 January 2022

Test Window:
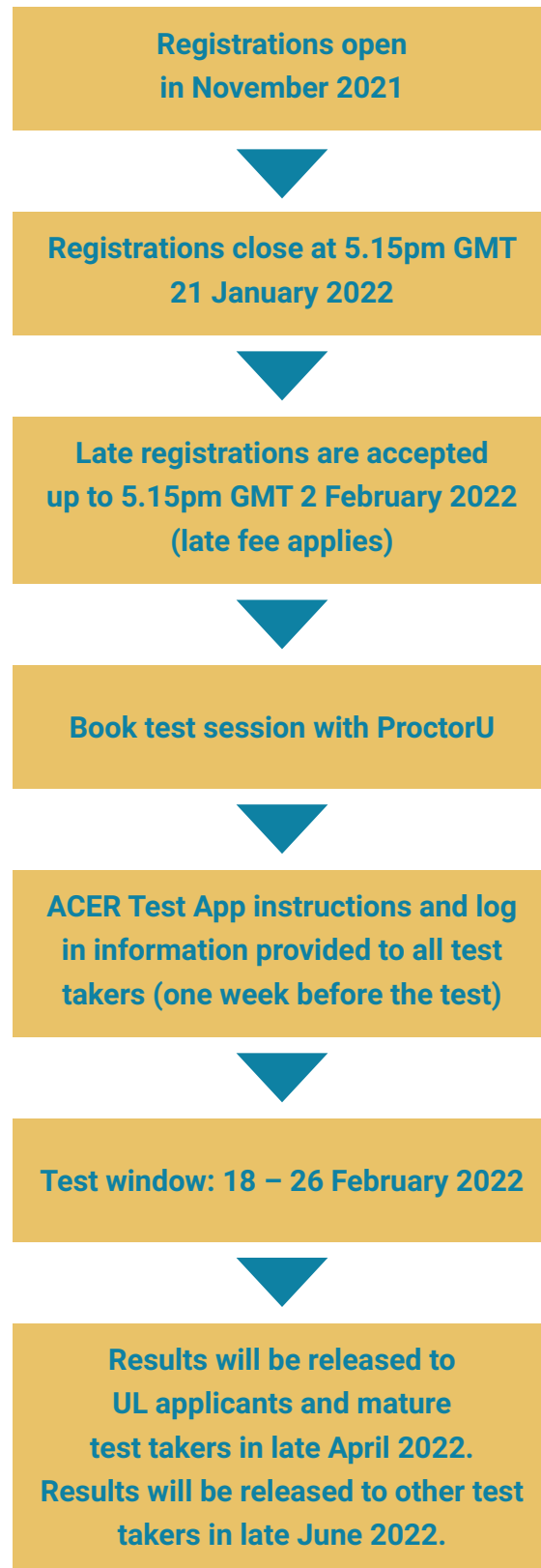18 - 26 February 2022

http://hpat-ireland.acer.org

HPAT– Ireland 2022 Timeline

**Registrations open
in November 2021**

▼

**Registrations close at 5.15pm GMT
21 January 2022**

▼

**Late registrations are accepted
up to 5.15pm GMT 2 February 2022
(late fee applies)**

▼

Book test session with ProctorU

▼

**ACER Test App instructions and log
in information provided to all test
takers (one week before the test)**

▼

Test window: 18 – 26 February 2022

▼

**Results will be released to
UL applicants and mature
test takers in late April 2022.
Results will be released to other test
takers in late June 2022.**

Contents

1. Contact Us

HPAT – Ireland is developed and administered by the Australian Council for Educational Research (ACER) on behalf of a group of Irish Universities. ACER is an independent not-for-profit organisation.

All important information about HPAT – Ireland can be found in this Information Booklet or on the HPAT – Ireland website (https://hpat-ireland.acer.org)

Due to the high volume of enquiries received particularly around the test window, it is advised to review the website and this information booklet for the answer to any questions you may have – particularly if they are urgent. If you cannot find the answer to your question, please email the HPAT – Ireland Office at ACER and we will respond as soon as we can.

Please direct all enquiries or concerns by email to the HPAT-Ireland Office and include your full name and HPAT – Ireland ID number so we can easily find your registration and previous correspondence.

Email is the best means of communication on matters concerning HPAT – Ireland and all communications from the HPAT – Ireland Office will be via email, unless otherwise agreed by both parties.

To ensure that your email provider does not flag important communication from the HPAT – Ireland Office as spam, please save the HPAT – Ireland email address (hpat-ireland@acer.org) to your list of safe senders.

Email: hpat-ireland@acer.org

Email services are available: **Monday to Friday**

All emails will generally be responded to within 24 hours.

Please note that response time may be longer in busy periods and after weekends or bank holidays.

Message system: Test takers can also contact the HPAT-Ireland office through the HPAT-Ireland registration account messaging system. Please use this method of correspondence for private and personal information. This includes:

- Reasonable Adjustment documentation
- Banking information

Fax: +61 (0)3 9277 5757 Please address your fax to the HPAT – Ireland Office.

Mail: HPAT – Ireland Office at
ACER Private Bag 55
Camberwell VIC 3124 AUSTRALIA

Please note the HPAT – Ireland Office does not advise sending communications by mail as it cannot be held responsible for postal losses or delays.

ProctorU Support

If you need immediate assistance, please access your ProctorU Account and use the Live Chat feature OR Call 0011-1-855-772-8678.

If it is a non-urgent request, please enter the details of your request through the support website and a member of ProctorU support staff will respond as soon as possible. (Response times will fall within 24-48 hours).

2. About the Test

The Health Professions Admission Test – Ireland (HPAT – Ireland) is developed by the Australian Council for Educational Research to assist with the selection of students into medicine and health professions degree programmes.

HPAT – Ireland has been designed to assess logical reasoning and problem solving skills as well as non-verbal reasoning and the ability to understand the thoughts, behaviour and/or intentions of people. The test has a strong focus on general skills and personal abilities that have been identified as important for a competent health professional. HPAT – Ireland is designed to complement academic achievement; it does not test academic knowledge and it does not require special understanding of any academic discipline.

The HPAT – Ireland test is offered once annually in February each year.

Which universities require a HPAT–Ireland score to apply?

You will need a HPAT – Ireland score to apply for admission to any of the following courses:

- **National University of Ireland Galway** – Undergraduate Medicine
- **Royal College of Surgeons in Ireland** – Undergraduate Medicine
- **Trinity College Dublin** – Undergraduate Medicine
- **University College Cork** – Undergraduate Medicine
- **University College Dublin** – Undergraduate Medicine
- **University of Limerick** – MSc Occupational Therapy (Professional Qualification) and MSc Speech and Language Therapy (Professional Qualification)

For information about specific courses and admission requirements, please refer to the relevant university websites. All course links can be found on the HPAT – Ireland website

> **International applicants please note:** If you are an international or non-EU student you may be exempt from taking HPAT – Ireland. For further information contact the CAO or the universities directly.

Test Structure

The HPAT – Ireland is a 2½ hour test consisting of three sections. Each section is separately timed and there are no rest breaks between sections. The questions are in multiple choice format with 4 or 5 response alternatives from which you are asked to choose the most appropriate. Each question has only one correct response. Questions in sections 1 and 2 are in written form (though some section 1 questions may present information in visual or tabular format). Section 3 questions are based entirely on visual material.

HPAT – Ireland is divided into three sections designed to assess performance in the areas of:

- **Section 1 – Logical Reasoning and Problem Solving**
- **Section 2 – Interpersonal Understanding**
- **Section 3 – Non-Verbal Reasoning**
- **Section 4 – Written English** (UL applicants only)

The following table shows the structure of HPAT – Ireland by section and time.

	Number of questions	Time in minutes
Section 1	44	65
Section 2	36	45
Section 3	30	40
Written English *(UL applicants only)*	2	60

IMPORTANT NOTE: In addition to completing HPAT – Ireland, test takers applying to the MSc Occupational Therapy (Professional Qualification) and the MSc Speech and Language Therapy (Professional Qualification) at the University of Limerick are required to sit a 1 hour Written English component.

3. Before the Test

Key Points

- Test Takers must either be in their final year of school or have completed their Leaving Certificate prior to 2022 to sit HPAT-Ireland.
- All **MEDICINE** applicants should obtain their CAO number before registering for HPAT-Ireland.
- All test takers need to create an ACER account and complete their registration by **5.15pm GMT 21 January 2022**
- Reasonable Adjustment applications close **5.15pm GMT on 4 February 2022**

Eligibility for HPAT – Ireland

HPAT – Ireland is available to any person who is applying to study a course for which HPAT – Ireland is a prerequisite, and who is able to meet the academic entry requirements set by the universities. Eligible test takers must either be in their final year of school or have completed their school leaving certificate prior to 2022.

International/non-EU students may be exempt from taking HPAT – Ireland. Please contact the universities to which you intend to apply directly, or check their websites for information.

CAO application and CAO number

Before registering for HPAT – Ireland, all **MEDICINE** applicants should first get their CAO number. This number is required to complete your HPAT – Ireland registration successfully.

To get yourself a CAO number you need to apply online at www.cao.ie. Please note that if a paper application is submitted, your CAO number will not be available in time to register for the HPAT – Ireland test.

Applicants to the MSc in Occupational Therapy and MSc Speech and Language Therapy are not required to obtain a CAO number to sit HPAT-Ireland. All applications should be made to the University of Limerick directly.

REGISTERING FOR HPAT–IRELAND

How do I create an ACER online account?

To register for HPAT-Ireland you will need to create an ACER online account. You can do this by following the link from the HPAT – Ireland website. When creating your account you should ensure that your name and date of birth match exactly the identification document that you will present at your test session. These details will also be printed on your Statement of Results, and provided with your results to the CAO, so it is important they are correct.

To create your online account you must provide a valid email address which will be accessible during the registration, test and reporting cycle. Once an account has been activated it can be used for any future registrations.

If you make a mistake and need to change your name, date of birth or gender in your account, you will need to email the HPAT – Ireland Office, and we will do it for you. You may be asked to provide a supporting document to ensure that it is actually you, and not someone else providing false information. **Remember** – for privacy purposes all personal information should be provided via the message system within your ACER account.

Completing your registration for HPAT – Ireland

The only way to register for HPAT – Ireland is online via the HPAT-Ireland website https://hpat-ireland.acer.org. To register you need an online account with a working email address and a credit card. The email address you include will be used for all communication from the HPAT – Ireland Office, including information on how to access your HPAT – Ireland results.

Once you have created your account please select **HPAT – Ireland** as the test that you wish to register for, fill in the online registration form and submit the payment. Details entered in the registration form can be amended through your online account at any time. Before completing your registration you will be asked to confirm that you have read this HPAT – Ireland 2022 Information Booklet including the Legal Notice, and that you agree and accept the terms and conditions of participation in the HPAT – Ireland test including the Legal Notice. A copy of the information contained in the declaration can be found on page 28.

Once your payment and registration are successful, you will receive a registration confirmation and payment receipt. These will both be sent to your registered email address. When you receive these, please check that the spelling of your name listed in your confirmation email matches the identification document that you will present on the test day. You can review the information provided in your registration at any time by logging into your ACER online account.

Registration deadline(s)

Registrations for the HPAT – Ireland 2022 test will open in November 2021. Your online registration and payment must be completed by: **5:15pm GMT 21 January 2022.**

Late registrations will be accepted up to **5.15pm GMT 2 February 2022**. Late registrations are subject to an additional fee.

An exceptional late registration is available until **5.15pm GMT on 4 February 2022**. The exceptional late registration is available only to test takers who have submitted their application to CAO by **5.00pm GMT on 1 February 2022** and is subject to an additional fee.

Due to the requirement to lock in final testing numbers, we are not able to make exceptions and cannot accept registrations after the exceptional late registration deadline of **5.15pm GMT on 4 February 2022**.

Payment and refunds

Table of fees:

Fee type	Amount
Standard Registration fee	€152.80
Written English (UL applicants only)	€6
Late fee	€70
Exceptional late fee	€105
Refund administration fee	€45

The fee to sit HPAT – Ireland 2022 is €152.80. An additional fee of €6 applies for all UL applicants who are also required to complete the Written English component. A €70 late fee applies for registrations completed after **5.15pm GMT 21 January 2022 and before 5.15pm GMT 2 February 2022**. An exceptional late fee of €105 in addition to the registration fee applies to registrations submitted after **5.15pm GMT 2 February 2022 until 5.15 GMT 4 February 2022**.

Your registration fee includes a copy of the online Practice Test e-book.

Payments are completed online by credit card (Mastercard, Visa Credit and Visa Debit). You will receive a payment confirmation/tax invoice by email once the payment is successfully completed. Please check your junkmail/SPAM folders if you do not receive your payment receipt. If you are still unable to find it then email the HPAT-Ireland office.

Note: *The online payment option operates through ACER's e-commerce facility via the ACER website. Credit card details are not recorded or stored by ACER but are encrypted at point of capture and transmitted directly to the bank, without entering ACER information systems. Please note that your credit card statement may list ACER as the recipient, and a specific reference to HPAT – Ireland may not be mentioned.*

How do I apply for a refund?

Registration fees for the HPAT – Ireland 2022 test will be refunded up to **5.15pm GMT 2 February 2022**, with an administration charge of €45, unless a full refund is required by law. Requests must be submitted through your ACER account and a confirmation email will be sent to your registered email address once your request has been successfully submitted.

Please note that access to any preparation materials included with the HPAT – Ireland 2022 registration will be withdrawn upon completion of the refund. The fee will be refunded to the credit card used for payment. If your credit card has changed since you paid your registration, please email the HPAT-Ireland office.

PLEASE NOTE: To the fullest extent permitted at law, except as expressly provided herein, all moneys paid as part of a registration to sit the HPAT – Ireland test are non-refundable.

How do I apply for Reasonable Adjustments?

If you have a disability or other health-related or educational need which might interfere with your ability to sit the test in the standard manner, you should apply for reasonable adjustments as soon as possible after you complete your registration.

This includes if you require:

- access to food;
- medication;
- medical equipment or other devices during testing time.

If you are unsure, we recommend you submit an application. All requests are assessed on a case-by-case basis and all reasonable efforts will be made to provide you with support and appropriate testing conditions for

your needs. For those whom English is not your first language, you may use a printed bilingual dictionary during your test for Section I and Section II only.

In order to complete all the pre-test preparations, all requests need to be submitted no later than 5.15pm GMT on 4 February 2022. If you require reasonable adjustments due to a condition that occurred after the application deadline, please contact the HPAT – Ireland Office for advice as soon as you can. Don't forget to include your supporting medical documentation.

To apply complete the following steps:

1. Create an online account and register for HPAT – Ireland (see page 4).

2. Once your registration is complete you can apply for reasonable adjustments through your online account. Please fill in the online form and provide details about your condition and reasonable adjustments – *be detailed*, we need to know exactly what you require.

3. Attach the supporting documentation for your request. The supporting documentation provided must be from a registered health practitioner and be no more than one year old for health-related needs or disabilities other than learning disabilities.

4. Applicants with learning disabilities need to submit a copy of an appropriate educational psychologist's report. If your report is more than five years old, it will still be accepted, as long as it is accompanied by a recent letter from a psychologist stating that the information in the report is still applicable to you as you are today. (*We understand that learning disabilities are lifelong, the letter is simply to ensure that your condition has not changed and that the support being provided is what is required by you when you sit HPAT-Ireland*).

It is important that the supporting documentation from your health practitioner provides a clear diagnosis and indicates the impact of your disability in testing settings. It is very important that it include a statement as to what adjustments your health practitioner feels are appropriate for you in testing settings. All supporting documentation should be typed and on the medical practitioner's official letterhead including the date, their title, name, registration number, contact details, and a signature or stamp of the medical practitioner.

5. Once your application is received, a confirmation email will be sent to your registered email address. The HPAT – Ireland Office will contact you if further documentation or information is required for the assessment of your request.

6. All applications will be reviewed after **4 February 2022** and you will be notified of the outcome as soon as possible after this. (Allow at least two weeks) If approved, you will be able to view your approved adjustments through your online account. Your adjustments will be added to your ProctorU account by ACER and any additional time or rest breaks will be added to the timer on the ACER test app.

All information regarding reasonable adjustments will be treated confidentially and will not be forwarded to the universities or admission authorities. Proctors on the test day will be informed of the adjustments provided to you, but not of your condition. If you wish that proctors be alerted to the nature of your condition, please indicate this in your application.

Note: Due to the nature of the HPAT-Ireland test there is no possibility of special consideration being given to test results. It is not possible to adjust scores for any perceived disadvantage as we have no baseline to work from, so it is important that any required adjustments are made in advance of the test sitting to ensure equity.

Do I need to apply for reasonable adjustments again if I did so in a previous sitting?

Yes, you need to submit an application each time you sit HPAT-Ireland. Arrangements will only be valid for the test cycle and year the application was submitted.
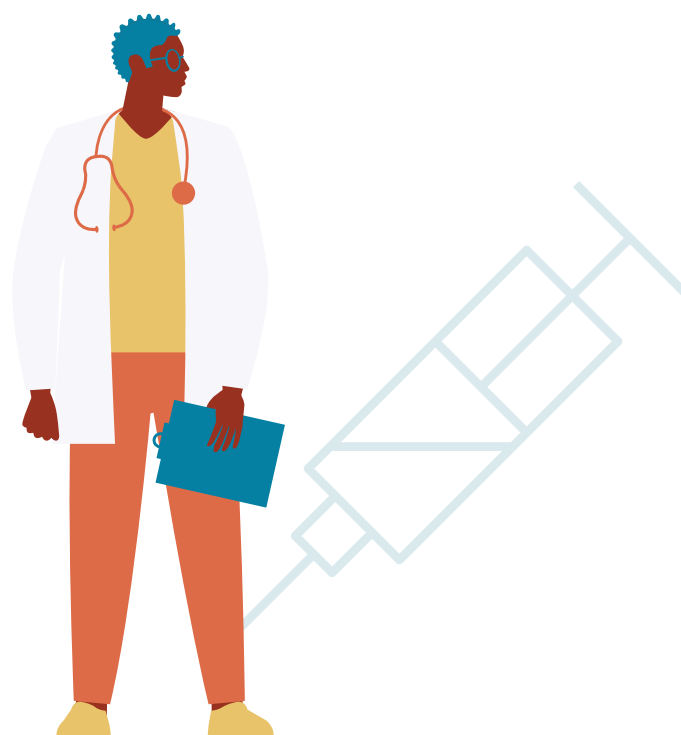
4. Preparing for HPAT-IRELAND

Key Points

- HPAT-Ireland does not draw on any particular body of knowledge or curriculum. Preparation should focus on being familiar with the question types, and understanding what to expect.
- 5 x E-books are available for purchase. You do not need to register for the test to buy practice materials, but you do need an ACER account.
- All questions have the same value, therefore attempting as many questions as possible gives you the best opportunity to maximise your score.
- Access the **Online Platform DEMO** before you sit.

The purpose of HPAT – Ireland is to assess your abilities in a range of general skills. The test measures skills acquired over a period of time, including your ability to reason, make logical deductions and form judgments. The test does not draw on any particular body of knowledge or curriculum. Wide and critical reading may provide helpful preparation for sections 1 and 2. There is little benefit to be gained from last-minute 'cramming'. However, some familiarity with the question types typically presented in HPAT – Ireland is beneficial.

Should I attend a HPAT-Ireland preparation course?

HPAT-Ireland preparation courses are not recommended, authorised by, or in any way associated with, ACER. They are unregulated. You will need to assess for yourself whether any particular preparation course is able to supply objective and reliable evidence that participation is likely to improve your score to justify the often significant cost associated with them, and whether representations they make about themselves are accurate.

Test-taking strategy

Questions in the HPAT – Ireland test are in multiple choice format. There is no right or wrong way to work through the test, it is best for you to develop your own strategies that suit your way of working in order to complete the test in the allocated time.

Each test section is separately timed. It is recommended that you work steadily through each section. It is not advisable to spend too much time on any one question. Read through all the alternative answers to a question, even if you think the first one is correct, before marking your chosen response. If you think you know the answer to a question, mark your answer by clicking on the radio button corresponding to your chosen answer, even if you

are not certain. Go on to the next question and come back later if you have time.

Remember: All questions have the same value, therefore by attempting as many questions as possible you stand the best chance of maximising your score. No marks are deducted for a wrong answer.

HPAT – Ireland preparation materials

ACER produces the only official HPAT – Ireland preparation materials. All questions contained in our booklets have been used in past tests are the only real test questions available, hence they are the best guide for test preparation.

There are currently **five publications in the form of e-books** (hard copies are not available) and an **automatic scoring service for Written English** *(required for UL applicants only)*.

E-books

Booklet	Cost	Information
Practice Test *(incl. with your registration fee)*	€22	Equivalent to a full test - *with worked solutions*
Practice Test 2	€22	Equivalent to a full test
Practice Test 3	€22	Equivalent to a full test
Additional Practice Questions	€22	60 questions
Additional Practice Questions 2	€22	60 questions

Practice Test, Practice Test 2 and Practice Test 3 are each equivalent to a full test and will take approximately 2 ½ hours to complete under exam conditions.

Additional Practice Questions and Additional Practice Questions 2 contain a collection of approximately 60 questions each that can also be used for additional practice. Answers are given to all questions in each e-book, and worked solutions are provided for Practice Test and Practice Test 3. Though similar in format the e-books contain different selections of material and are designed to give examples of the types of questions asked in HPAT – Ireland and of the skills and understanding tested.

We recommend you work through each booklet multiple times. Read the worked solutions in the practice test booklet to guide you in how to answer the questions, and then apply this knowledge to the other booklets – you may need to do this multiple times. Then practice using the real test timings.

Remember: HPAT-Ireland does not test academic knowledge and doesn't require special understanding of any academic disciplines.

Practicing the types and style of questions is important so you know what to expect in the live test. Reading widely and often is also important to do separate words.

When you purchase of an e-book (including the Practice Test e-book provided as part of your registration) you are able to:

- Make 2 hard copies of the e-book which will be imprinted with your name and identifying details.
- Have unrestricted online access to the e-book you have purchased for 12 months commencing on the date the e-book is made accessible to you for the sole purpose of reading the e-book.

- HPAT – Ireland preparation videos will be available to all registered test takers through their online account, in the lead-up to the test date.

How do I purchase preparation materials?

To purchase any of the available preparation materials you will need to create an ACER account. You do not need to register for the test itself in order to purchase practice materials. Additionally, the purchase of practice materials does not mean you are registered for HPAT-Ireland.

Any preparation materials you purchase will be accessible through your ACER account as soon as your payment is successfully received.

Automatic scoring for Written English (UL applicants only)

The automatic scoring service for Written English allows UL applicants to submit two essays addressing two specific tasks. The essays are autoscored by computer and a percentile band and a score range are provided on completion of both tasks.

How does automatic scoring work? (UL applicants only)

To enable automatic scoring, several hundred responses to the tasks were marked using a criterion-referenced analytical marking guide. Responses were hand marked (double marked and adjudicated where necessary) using a marking guide. The scores were Rasch analysed and a measurement scale was calibrated. Finally, the scores were loaded into the automatic marking system to create a computer model that replicates manual scoring

and can 'mimic' the way markers assign scores to the tasks.

When you purchase use of the automatic scoring service for Written English you are able to:

- Upload 2 essay tasks: one Task A and one Task B.

- Receive a single Written English score range, for example (51–59), and percentile band. Please note that you will only be able to submit your responses once.

- Submit your practice essay tasks anytime within 12 months from the date of purchase.

- Please note, it is not possible to provide detailed feedback and critiquing of your writing through Autoscoring.

Preparing for Written English (*UL applicants only*)

Good preparation for the Written English component is to attempt the sample essay prompts provided below. You should try to complete the essays in one hour under simulated 'test conditions'. Once completed, it is often helpful to ask someone else to read the essays and to suggest improvements or alternative approaches to the prompts. (Note that it is not necessary to agree with the prompts). It can also be useful to put the essays aside for several days then re-read them to look for ways to make improvements.

Don't be concerned about the expected length of the essays. Within reason, the quality of the writing is much more important than the length. Candidates only have 30 minutes to plan and write each essay, and the examiners do not have unrealistic expectations of what can be produced in that time.

The following questions will be considered by the examiners when they assess your essays:

- What kinds of ideas has the test taker developed in response to the prompt?

- To what extent and how well has the test taker explored the ideas and issues in the prompt?

- Has the test taker developed a structured and organised piece of writing?

- Has the test taker written clearly and fluently?

- Is the language used by the test taker precise and appropriate for the topic?

Remember: Spelling and punctuation errors will not impact your essay scores.

All Written English responses will undergo plagiarism checks as part of the marking process, so make sure your work is your work and not someone else's.

> **Sample essay prompts:**
>
> Task A:
> A civilised society is one that makes sure there is a place for everyone.
>
> Task B:
> Whatever the field of endeavour, it is drive and commitment that counts.

5. During the Testing Window

Key Points

- HPAT-Ireland will run from **Friday 18 February – Saturday 26 February 2022**.
- HPAT-Ireland 2022 will be delivered via **remote proctoring**.
- You will need a computer or laptop to sit the test.
- You need to register with ACER, and create a ProctorU account to sit HPAT-Ireland, using the same email address for both.
- You will need the correct ID to sit your test.

The HPAT-Ireland test window will run across a number of days from **Friday 18 February – Saturday 26 February 2022**.

The testing window will be extended to include the 22, 23 and 26 February for those candidates who encounter technical difficulties and require a rescheduled session.

Please Note: Only ACER can schedule sessions on the 22, 23 and 26 February. This will only be done following an investigation into any issues occurring at the initial session.

No other testing dates will be provided.

The test will be conducted online via remote proctoring and test takers will select a time and day that suits them to complete their test.

HPAT-Ireland is conducted once a year, the 18-26 February 2022 will be the only time you will be able to undertake testing in 2022.

What is remote proctoring?

Remote proctoring involves sitting the test under live supervision using your own computer in a quiet and private location with internet connectivity. Please watch this short video to have an understanding of how remote proctoring works and what to expect.

Note: Remote proctoring for HPAT-Ireland is currently provided by ProctorU. ProctorU is based in the United States and by agreeing to sit the test by remote proctoring you will be required to provide your Personal Information to an overseas entity. In order to sit the test by remote proctoring you will need to provide your Personal Information to a third party, ProctorU (ACER's current provider of remote proctoring). The Personal Information you provide to ProctorU will be stored outside of Australia, the UK and the EU. You should read ProctorU's privacy policy.

How do I book a test session?

To book a test session you will need to sign in to your existing ProctorU account or create a new account - please note that this is a separate account from your ACER account. Make sure that you use the **same email address** for both accounts, the HPAT-Ireland office will use your email address as an identifier on the ProctorU system, and if they don't match it will create difficulties and confusion.

It is important to check that your ProctorU account is connected to the correct institution which is (**HPAT-Ireland – ACER**), and your correct time zone is selected if you are in Ireland which will be **(GMT+00.00) GB-Eire**.

Step by step instructions and technical information are provided on page 17

What identification do I need to complete my test?

On the day of your test session you will be required to show one form of photo-bearing identification. **The only acceptable forms of ID are:**

- Current passport
- Current photo-bearing driver's licence
- (learner's permit, probationary or full licence)
- Current Irish Public Services Card
- Current EU/EEA National Identity Card
- Certified letter of identification (details follow)

The photograph in your identification document must be recognisable as a likeness to you as you are on the day of the test.

If you do not possess a current passport, an EU/EEA National Identity Card or driver's licence, you need to obtain a certified letter of identification from your school, other educational institution or your workplace. The letter must:

- be on official letterhead;
- contain your name;
- contain your date of birth;
- have a passport photo glued to the letter with institution stamp overlapping (so that we can see that the photo was attached at the time the letter was verified and not added later);
- contain the signature and title of the official verifying the identification;
- contain your signature.

A sample letter of identification is provided on the HPAT – Ireland website and you are advised to use this template to avoid any problems on the day.

If you do not have one of these forms of identification, please allow enough time to organise one before the test date as you will not be able to sit the test without an approved form of identification.

Due to COVID some of these identification documents can take up to 3 months to obtain.

Digital formats of identification, student cards, Garda cards and/or documents that have expired will NOT be accepted. Photocopies of identity documents are also not acceptable forms of ID.

If you do not present one of the above identification documents, the proctor will not be able to commence your session.

What will I need to complete my test?

To successfully complete your test you will need:

- A computer or laptop
  (Tablets and mobile phones including Nexus, iPad, Tab, Note, etc. are not supported)
- Stable internet connection
- A small erasable whiteboard and pen, OR 2 pieces of A4 sized scratch paper, a pencil, eraser & sharpener
- Acceptable current and photo-bearing identification document
- A clear water bottle (no labels attached)
- Mirror (hand held is fine) or other reflective device

Test takers are permitted to have two sheets of scratch paper i.e. 2 sheets of blank A4 sized paper or a small erasable whiteboard and pen to complete workings and notes.

Before your session starts your proctor will ask you to show them both sides of your paper or whiteboard. At the completion of your test session, the proctor will ask you to show your rough work to the webcam and then instruct you to dispose of the paper by ripping it up or will ask to see your erased blank whiteboard.

The ACER Test App has an inbuilt timer so there should be no need for additional timers.

There should be no other items on your desk during the test session. Mobile phones must be switched off, and placed in a location away from your workspace. Proctors will monitor where you store them during your session.

If you do not have access to a suitable computer, and cannot borrow one, then you should email the HPAT-Ireland office for support.

What items are prohibited?

There are certain items that are not allowed on your desk or near you during your test session, these are:

- Mobile phone,
- Calculators,
- Stopwatches,
- Audio or recording devices of any kind, including cameras,
- MP3 players,
- Digital, analogue and smart watches, fitbits etc.
- Standard English Dictionaries,
- Pencil cases, and rulers,
- Food,
- Earplugs,
- Bluetooth devices such as headphones,
- Dual monitors,
- Head coverings (unless it is for religious reasons)

Access to food (including sweets and nuts), earplugs, medication or other medical equipment (e.g. support cushion, sit/stand desk) requires special permission. If you think you will need any of these you will need to apply for reasonable adjustments (see page 6). If you are unsure email the HPAT-Ireland office.

It is recommended you eat before your test session, but you are permitted to eat/drink and use the bathroom while you are waiting to connect to a proctor, or if you have delays starting.

Completing the test

The HPAT – Ireland test consists of 2 ½ hours test time. There will be pre-testing procedures to complete before you can start. These will take anywhere from 15 minutes to an hour to complete depending on your personal circumstances. Therefore, **it is not possible to guarantee start and finish times**.

Those people applying to the MSc Occupational Therapy (Professional Qualification) and the MSc Speech and Language Therapy (Professional Qualification) at the University of Limerick are also required to sit a 1 hour Written English component in addition to the multiple choice sections. The Written English will be conducted as a separate test session, which will require UL applicants to make 2 test session booking with ProctorU. One for the multiple choice sections and one for Written English.

You may use the bathroom during testing time.
If you take a bathroom break, no additional time will be granted and the timer will not be paused. Please make

sure you advise your proctor that you are leaving to use the bathroom. Another room scan will be completed when you return.

Answering the test questions

The HPAT – Ireland test is in multiple-choice format. You will need to select your answer by clicking one of the 'radio' buttons next to the options.

UL applicants will complete the Written English component by typing their written responses.

What is the ACER Test App?

The test itself will be housed in the ACER Test App. You will need to download this onto the computer you intend to sit the test with in advance of the test window. In order to ensure you have the most up to date version, a download link will be emailed to all test takers a few weeks out from the start of the test window.

Once you have the link you need to install the application on the computer that you intend to sit the HPAT-Ireland with. It is important that you download and install the application prior to your test session, as you will not be able to sit the test without having the application ready to use on your test day. To check that the installation was successful, launch the HPAT-Ireland Test application. You should see the HPAT-Ireland test log in page. Please note you will NOT be able to log in to the ACER online test application until your scheduled test session(s).

What do I do if I have technical issues or something goes wrong during my test session?

If you have technical issues or something goes wrong during your test the proctor will try and help you. If the issues are related to technology they will transfer your session to a technical support team member. It is important to remain calm. You may eat, and use the bathroom while this is happening. If you do leave your computer while technical issues are being resolved, it is a good idea to have someone watch your computer for you in case you are required to action something on your side.

We understand that remote proctoring can be stressful. It is important to know that if you are having ongoing issues and become distressed that you can stop if you need to. You can reschedule your session to another day and time to provide an opportunity to resolve the technical issues you are facing. This may include finding another computer, changing location or both.

If your technical issues are insurmountable and neither you nor ProctorU can resolve them, then you should email the HPAT-Ireland office **immediately** for advice about rescheduling and next steps.

Should you wish to query a particular test question on the day of the test, please take a note of the question number and section then email the HPAT-Ireland office. Your query will be forwarded on to the test development team for review.

Similarly, any complaints relating to the test session should be reported **immediately** to the HPAT-Ireland Office so the issue can be addressed without delay.

Important note: It is not possible to schedule tests outside of the allocated test window. All technical or other issues arising during remote testing must be addressed immediately and resolved during the allocated test window of **Friday 18 February – Saturday 26 February 2022.**

6. After the test

Key Points

- UL and mature candidates receive results in mid to late April 2022. Everyone else in late June 2022.
- Results are accessed via your ACER account.
- Results are valid for one year.

When will my result be available?

HPAT – Ireland results will be released to UL applicants and mature candidates in mid to late April. All the other candidates will receive their results in late June 2022. You will be advised via email when results are available to you via your online account.

Note: Applicants are considered mature if they are 23 years old on or before 1st January 2022 (i.e. born on or before 1st January 1999).

You can access your Statement of Results through your ACER account ACER does not provide hard copies of results. When you do access your results you are advised to save and print a copy of the Statement of Results for your own records.

The HPAT-Ireland statement of results includes your date of birth and the name used at the time your test was taken. For security reasons it is not possible to provide replacement result statements to accommodate name changes.

ACER will provide your results to the CAO and universities for the purpose of selecting applicants into their programmes. You are not required to do anything to facilitate this, other than making sure your CAO number is correct and included in your ACER account.

Due to privacy requirements ACER will not provide results over the telephone, by fax or by email. This is to protect candidate confidentiality.

How are HPAT – Ireland scores calculated, and what does it all mean?

The process of scoring HPAT-Ireland is complex. The maximum score a candidate can achieve is 300.

Each of the three HPAT – Ireland scores is expressed on a scale of 0 to 100. These are **not** percentage marks. You will receive a score for each of the three sections, together with an overall score and an overall percentile ranking to give you an indication of how well you performed against other HPAT – Ireland test takers sitting

in the same year as you. The overall score is a weighted aggregate of the three section scores.

The overall HPAT – Ireland score is calculated using the following formula:

Overall Score = $[(2 \times \text{Section 1} + 2 \times \text{Section 2} + 1 \times \text{Section 3}) \div 5] \times 3$

Please Note: The overall score is calculated to several decimal places and then rounded. The overall score is calculated before the rounding of section scores. Which means it is not possible for test takers to replicate this process.

UL applicants will also receive an additional score for the Written English component. The Written English score is a separate score and is not used in the calculation of the overall score.

What is a scaled score?

For HPAT – Ireland, rigorous, best-practice psychometric techniques are used to transform test raw scores (the number of questions a candidate has answered correctly) and place them on a measurement scale. The transformed scores are called scaled scores. Compared to using raw scores this approach has a number of benefits. In particular, it is a vital equity measure that allows fair comparison of candidates who take different versions of a test.

Multiple test forms are used for HPAT – Ireland. Although test developers follow defined parameters so that test versions are broadly comparable in difficulty, some differences are unavoidable. Thus, raw scores may reflect test difficulty as well as candidate ability. For example, suppose candidates A and B took different versions of the same test. If B has a higher raw score, is B the stronger candidate, or was A's test harder? Which candidate has the better performance if they both scored the same?

The analysis of HPAT – Ireland results allows answers to such questions by accounting for differences in test difficulty and placing all test versions on a single scale. This ensures that all scores are directly comparable: the higher the score, the better the performance, regardless of which test version was taken.

Scaling also supports development of more precise measures of candidates' performance, which leads to greater certainty of candidate ranking. Carefully considered test design can ensure that performance is measured most precisely at the levels of greatest interest. For example, scale scores around any selection threshold should be as precise as possible to ensure fairness of selection decisions.

Finally, a problem with raw scores is that they are not interval measures: the change in candidate ability for any given score change is variable. For example, typically it is 'more difficult' (i.e. requires a greater increase in ability) to move from a score of 80 to 85, than from a score of 50 to 55. In contrast, a HPAT – Ireland score difference of 5 marks, anywhere on the scale, always represent the same change in ability. This property of measurement scales is essential when seeking to understand the relative difference in ability of candidates with different scores.

What is considered a good HPAT–Ireland score?

This can change marginally year to year depending on the group of students undertaking the HPAT-Ireland test with you. You should be looking to achieve 160 + out of a maximum score of 300.

Remember that it is not just your HPAT score that is important: the universities will be taking both your HPAT-Ireland score and (moderated) Leaving Certificate (or equivalent exam) into consideration. You are required to achieve 480 CAO points or higher for entry to medicine.

As a guide, in 2021 those students that received an offer achieved LCE points ranging from 554 - 625 and HPAT-Ireland scores ranging from 172 - 224.

You should contact the universities or the CAO for more information on your individual situation.

Currency of results

HPAT – Ireland scores can be used for admission to a course ONLY in the same year in which the course is due to commence. For example, results from HPAT – Ireland 2022 can be used for courses beginning in 2022 but not 2023.

Don't register for HPAT – Ireland 2022 unless you are planning to apply for a course commencing in 2022 and that you meet the eligibility criteria outlined earlier in this Information Booklet.

How does ACER ensure equity and fairness?

HPAT – Ireland is developed to rigorous professional and technical standards. Test questions are designed and developed by a team of ACER writers, expert in their fields. All test questions must pass detailed panelling, trial testing, analysis and final review. The content, style, duration and sequencing of the tests are determined to ensure that the testing programme is relevant, fair, valid and reliable.

HPAT – Ireland test data are subjected to statistical analysis to check that each question has performed as required. Test questions in development are carefully scrutinised in an ongoing attempt to minimise gender, ethnic or religious bias, and to ensure that the test is culturally fair.

The test may contain a small number of trial questions which may not contribute to candidate scores but allow us to ensure that new test questions are working to the expected standard.
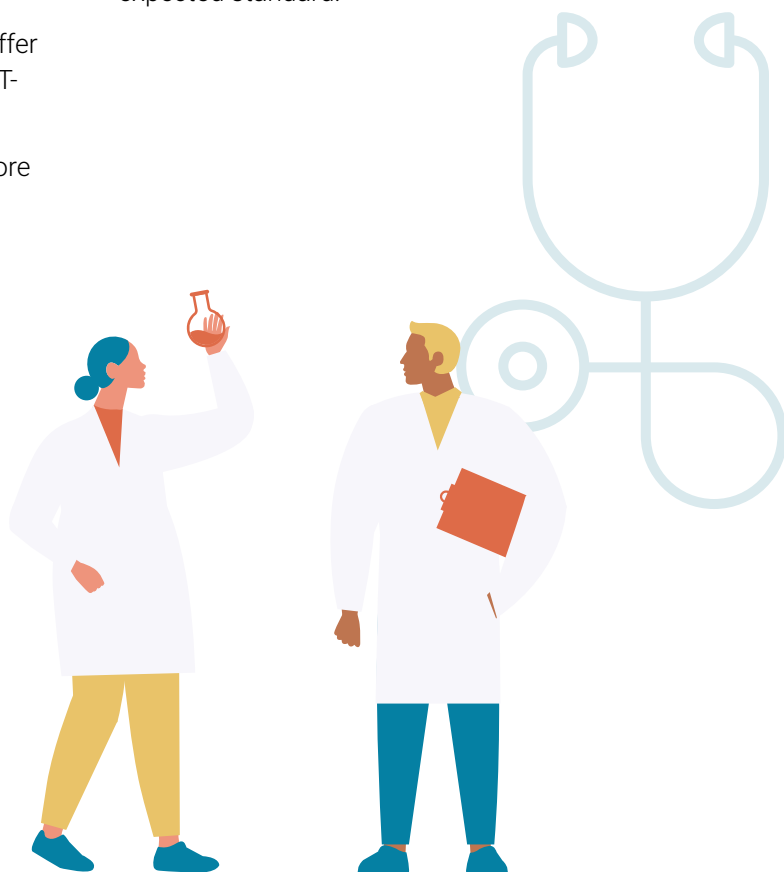
7. Technical Requirements

Introduction

To sit the HPAT-Ireland via remote proctoring in 2022, you will need to use a desktop computer or laptop. **iPads, tablets or mobile phones are not suitable**. Review the list of requirements below for your camera, operating system, upload/download speeds, RAM, ports, microphones and browsers. Also included is a list of technology not currently supported by ProctorU.

Generally a desktop device with a webcam will be a superior option to a laptop, however there is nothing wrong with sitting the test using a laptop. We would recommend you use an external mouse as track pads will be difficult in test conditions. If you use a laptop, for best results it is recommended it be a 15" screen or larger. However, a 13" screen will be acceptable, but it will simply mean that you will have to scroll more in order to see the information in the questions. Please ensure that your screen resolution is set to a minimum of 1280 x 1024.

You will also need:

- A functioning microphone (some web cameras have them built-in)
- A compatible browser: Google Chrome (preferred) or Mozilla Firefox

Do I need to purchase a new computer to sit the HPAT-Ireland?

No, it is not necessary to purchase a brand new computer, as long as your computer meets the minimum requirements you should be able to complete your test. If you do not have a computer, consider borrowing one from a friend, relative or even school.

If you are not able to access a computer please contact the HPAT-Ireland Office for advice.

Technical specifications:

Requirement Type	Minimum	Recommended
Internet Connection	Wifi Connection	Wired Connection
PC Users	Windows 8 (Windows 10 S mode is not supported)	Windows 10 (10 S mode is not supported)
CPU	more than 2 core CPU less than 85% CPU Usage	more than 4 core CPU less than 50% CPU Usage
Webcam	640x480 resolution	1280x720 resolution
Internet Download Speed	1 Mbps	12 Mbps
Internet Upload Speed	1 Mbps	3 Mbps
RAM	4 GB less than 90% Ram Usage	16 GB less than 70% Usage
Connectivity Ports	1935, 843, 80, 443, 61613, UDP/TCP	1935, 843, 80, 443, 61613, UDP/TCP
Screen Resolution	1366 x 768	1920 x 1080 and above
Chromebook Users (Only for Automated Proctoring. Is not Supported for Live Proctoring)	Chrome device is running the latest version of Chrome OS.	Chrome device is running the latest version of Chrome OS.

Technical trouble shooting:

a) Internet Connection/Bandwidth

Testing with ProctorU requires a strong and stable internet connection to support screen sharing and remote proctoring software. Issues with stability or speed may prevent you from testing or may cause issues during your exam. Try some of the tips on the ProctorU website if you're experiencing issues with your internet.

Note: Hotspots and tethering are not supported due to stability issues

b) Troubleshooting your microphone:

A Microphone is required for your exam so the proctor can hear you. If your microphone is not working, try some of the troubleshooting steps found on the ProctorU website.

c) Troubleshooting your webcam/camera:

A camera is required for your HPAT-Ireland test so that the proctor is able to monitor your testing environment. If your camera is not working, try some of the troubleshooting steps found on the ProctorU website.
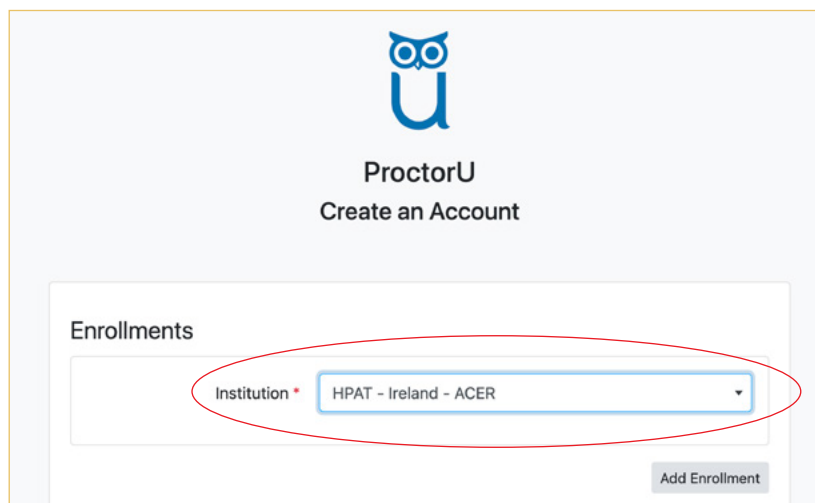
How do I create a ProctorU account? (Step by step instructions.)

Step 1 – Go to the ProctorU website to create a ProctorU account. Please note that this is a separate account from your ACER account. If you have an existing ProctorU account you can log into your account and add **'HPAT – Ireland - ACER'** as your institution in your account settings.

> When you create your account with ProctorU, you **MUST** make sure your email address is the same as the one you have used in the ACER registration system. ACER uses your email address as an identifier, and if they are different you may have issues on the test day.

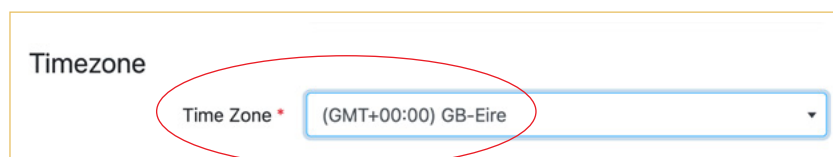**Step 2 –** Enter your details to set up your account:

- Please ensure that 'HPAT – Ireland - ACER' has been selected as your institution under 'Enrolments' when you create your ProctorU account.
- Please also select the correct time zone for your location. This is very important to ensure your test session is booked at a time convenient to you.

Step 3 – Select your time zone

If you are in Ireland, please select time zone **GMT+00:00**
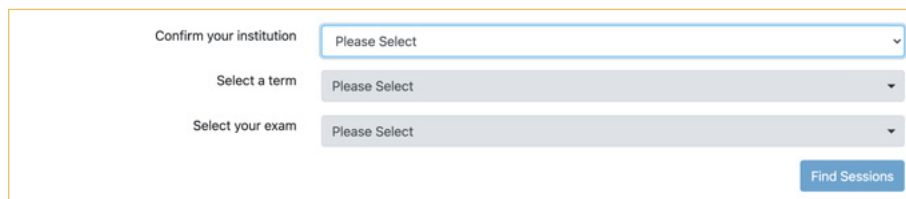
Step 4 – Scheduling your session
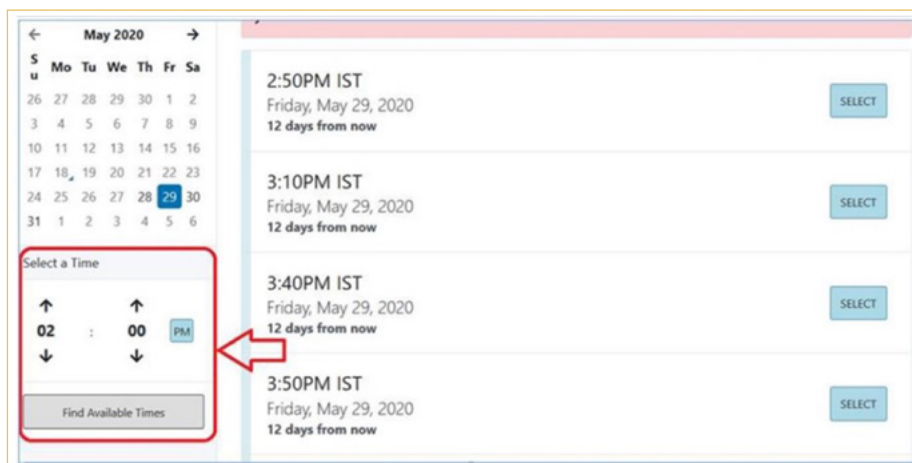
Once you have created your ProctorU account, and ACER has opened the bookings on the ProctorU system, you will be able to schedule your session. All bookings are on a first-in, first served basis. Test takers choose the day and time of your test, ACER does not do this for you.

    a.   When it comes time to book your test log in to your ProctorU account and select 'Schedule New Session'.

    b.   Select 'HPAT – Ireland – ACER' for the institution and the relevant choices for the following selection boxes.

    c.   Choose the date and time you'd like to take the exam and click **Schedule**.

When scheduling your exam, pay attention to the time you are choosing if you select 12AM you are scheduling for Midnight (AM = Morning, PM = Afternoon).

Please account for anywhere from 10 to 30 minutes to complete the start-up procedures in addition to the time you'll spend in your exam. This is the time it takes to verify your identity, secure your environment, and get you into your HPAT-Ireland test. The start-up process does not take any time away from the time you're allowed in your exam.

Your test time does not start until you're actually in your HPAT-Ireland test and click the 'start' button to begin.

Once I have made my booking can I reschedule my session if I need to?

ProctorU reservations can be changed. The window for bookings and any changes will close 3 days out from the start of the test window after this time no changes will be permitted.

Please follow the steps below to reschedule:

    a.   Log into your ProctorU account.

    b.   Select your Term and the Exam you're taking.

    c.   Choose the date and time you'd like to take the exam and click Schedule.

If you do need to change your session time/day, you may find that the time you want is already booked out, so any changes should only be made if absolutely necessary.

COVID-19 Note: ProctorU is currently experiencing high testing volume. If you have a scheduled exam session, keeping it is the best way to ensure you will be able to take your test. If you Cancel or are a No-show for your test, there may be delays in being able to schedule you quickly, and you may miss your exam window.

8. ACER Test App

In order to complete the HPAT-Ireland test you will be required to download the ACER Test App. This is a secure platform that houses the test itself. All candidates will be issued with a unique username and password – this will be found on your admission ticket.

Admission tickets will be released approximately 1 week before the test window.

You must install the ACER Test App on the device that you intend to sit the test with. It is important that you download and install the application prior to your scheduled test sessions as you will not be able to sit the test without having the test application on your device. The ACER Test App link will be emailed to all candidates before the test window. To install simply click on the link provided. The ACER Test App will automatically download and save to your desktop.

To sit the test by remote proctoring, you are required to download and install the ACER test app.

- for Windows 7 or higher - to be supplied by email before the test window.
- for Mac OS X 10.10 or higher - to be supplied by email before the test window.

Mac Gatekeeper may block the app; if that happens, please click here for instructions on how to proceed:
https://support.apple.com/en-au/guide/mac-help/mh40616/mac

Please note you are neither required nor able to log in to the ACER Test App until your scheduled test session. If you are unable to install the ACER Test App on your computer the cause could be, but not limited to, firewall or antivirus. Please note these restrictions are beyond ACER's control.

> **IMPORTANT:** Ensure any remote controlling software such as TeamViewer, VNC and Apple Remote Desktop have been disabled or uninstalled before you sit the test. The deliberate use of any such programs will be deemed a serious act of misconduct, resulting in the cancellation of results and a possible disqualification.

HPAT-Ireland online platform DEMO

In order to familiarise yourself with the online delivery platform, the HPAT-Ireland office has made available some questions from existing preparation materials for you to navigate and explore.

All registered candidates can access the free HPAT-Ireland online platform DEMO by logging into your ACER account go to **Actions > Manage > the demo will appear at the bottom of the list of actions on the right.**

There will be two buttons one is for the multiple choice sections; and for candidates applying to Limerick you can use the second button to try out the Written English platform.

Click View DEMO to start.

[View Sections 1, 2 and 3 DEMO]   [View Written English DEMO]
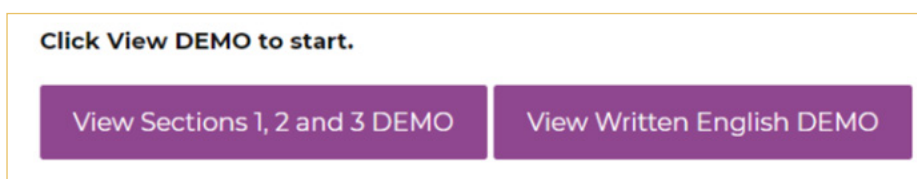
The purpose of the DEMO is not to provide you with additional practice questions. It is to provide all candidates sitting HPAT-Ireland in 2022 with the opportunity to familiarise themselves with the online test delivery platform. We encourage all candidates to try the DEMO so that you understand the functionality of the platform, and know what to expect when you undertake your HPAT-Ireland test.

Please note: none of the questions/essays that appear in the DEMO will be marked. This is for familiarisation of the delivery platform only, so please do not contact the HPAT-Ireland office seeking feedback or results.

If you exit at any point without completing a section you will be redirected back to the same question once you revisit the link. There is no limit on how many times you can access the online platform DEMO.

PRE – TEST CHECKLIST

HPAT-Ireland Checklist Task

Step 1   Register to sit the test via the HPAT-Ireland Website before **5.15pm GMT 21 January 2022**.

Step 2   Create your **ProctorU account** (Early December 2022).

Step 3   Book your test session (Early December 2022).

Step 4   Complete all the technical checks (This can be done any time, as often as you need).

Step 5   Download the **ProctorU Extension** ([Chrome](#) or [Firefox](#)) (January 2022).

Step 6   Download the **ACER test app** (ACER will email this to you in late January 2022).

Step 7   Sit your test between **Friday 18 February – Saturday 26 February 2022**

9. Taking your test

Once your space is ready and it is time to take your HPAT-Ireland test, you will need to log into your ProctorU profile.

You must have the following items with you:

- Acceptable current and photo-bearing identification document
- A clear water bottle (no labels attached)
- Mirror or other reflective device
- 2 sheets of blank A4 sized paper (Pencil, Pencil sharpener, Eraser)
- OR small erasable whiteboard and marker.

Candidates with Reasonable Adjustments

If you have been approved for Reasonable Adjustments, you will receive a notification from the HPAT-Ireland office in the usual manner. Have this with you for your session and show it to your proctor if asked. The HPAT-Ireland office will update your ProctorU account with your allowances, and will add any additional time to your test session via the ACER Test App.

Beginning your Test – Step by step

This process will likely take between 10 to 30 minutes unless you experience technical difficulties which means it could take an hour or more in severe cases. Be sure to test your equipment before test day to minimize the chance you'll have technical issues. If you do have technical issues, ProctorU support will do what they can to assist you with fixing your equipment. This time is not subtracted from the time you're allowed in your test – stay calm and try not to panic.

1. Log in to your ProctorU account 2-3 minutes before your scheduled appointment (there is no need to do this any earlier) and click **Start Session** when the countdown timer reaches 0:00:00.

   Pre-checks: If you don't already have the ProctorU extension, you'll be prompted to download it. You'll be required to accept exam guidelines and terms of service. The browser will prompt you to share your screen, a required part of being proctored online. You'll be automatically guided through a series of equipment checks to make sure your system meets minimum requirements.

2. **Photos & Authentication:** You'll take a photo of yourself as well as your I.D. for identity verification purposes.

3. **Chatbox download:** You will be prompted to download and run a LogMeIn Rescue applet file that will bring up a chat box allowing you to text with your proctor. If prompted, be sure to click "open" or "allow" to give the file permission to run. When the chat box says "waiting," it means that you are in the queue waiting for your proctor. **TIP:** If your status shows "waiting," do not re-download the applet file as that will put you back at the end of the queue.

4. **Proctor Connection & Confirmations:** Your proctor will greet you and confirm that you passed your identity verification steps. You'll review the exam rules with your proctor and they'll ask to see any permitted resources that your instructor has allowed you to use during your exam.

5. **Remote System Check:** Your proctor will ask to take remote control of your mouse and keyboard via the LogMeIn Rescue applet in order to make sure no unpermitted programs are running. You will be able to see everything that your proctor is doing during this step, and it is impossible for them to access any files without your knowledge.

6. **Camera Pan:** Your proctor will ask you to show the 4 walls of your room as well as your desk space via your webcam. You may or may not also be asked to show your computer monitor. Your proctor will make sure your cell phone is out of reach. Navigating to the Exam & Password Entry: Your proctor will then direct you into your LMS or exam delivery system so that he or she can unlock your exam with the password provided by ACER.

7. **Take Your Exam:** Your proctor will release control of your computer and you'll begin your exam when you're ready.

NOTE: Your webcam view and your screen will be recorded through the duration of your exam.

Finishing your Test Session

8. **Alert the proctor when finished after submitting:** After you have submitted your exam, let your proctor know through the chat box that you're finished. If you used scratch paper you will be required to tear this up in front of your proctor before you close out of your session.

9. **Log out of your exam site and browser:** Your proctor will observe you logging out of the test website and close out of all browser tabs.

10. **Close out of ProctorU chat box:** This will end your session with ProctorU. Once the chat box closes, you'll be invited to complete a customer satisfaction survey.

You're all done!

10. Technical Issues

What do I do if there are delays in connecting me to a proctor?

It's important to stay calm. There will be lots of people using the ProctorU system and demand may be higher or lower depending on when you book your test session. Many test takers will experience short delays in connecting to a proctor. It is important that you stay online: if you log out and then back in again you may find that you lose your booking slot which remains open to you for 30 minutes past the scheduled start time. If you surpass the 30 minute window, you will need to schedule a new test session within the HPAT-Ireland test window – you can do this by contacting ProctorU support and the HPAT-Ireland Office.

Remember you can eat, drink and use the bathroom while you wait!

What do I do if I experience technical or connection problems during my test session?

If you have technical issues or something goes wrong during your test, the proctor will try to help you. If the issues are related to technology they will transfer your session to a technical support team member. It is important to remain calm, you may eat, and use the bathroom while this is happening. If you do leave your computer while technical issues are being resolved, it is a good idea to have someone watch your computer in case you are required to action something from your side.

We understand that remote proctoring can be stressful. It is important to know that if you are having ongoing issues and become distressed that you can stop if you need to. You can reschedule your session to another day and time, to provide an opportunity to resolve the technical issues you are facing. This may include finding another computer, changing location or both. If you are unable to resolve the issues you are facing, please notify the HPAT-Ireland Office by email for advice regarding next steps.

If your technical issues are insurmountable and neither you nor ProctorU can resolve them, then you should email the HPAT-Ireland office for support once you disconnect from your proctor.

Similarly, any complaints relating to the test session should be reported **immediately** to the HPAT-Ireland Office so the issue can be addressed without delay.

> **Important note:** It is not possible to schedule tests outside of the allocated test window. All technical or other issues arising during remote testing must be addressed immediately and resolved during the allocated test window of **Friday 18 February – Saturday 26 February 2022.**
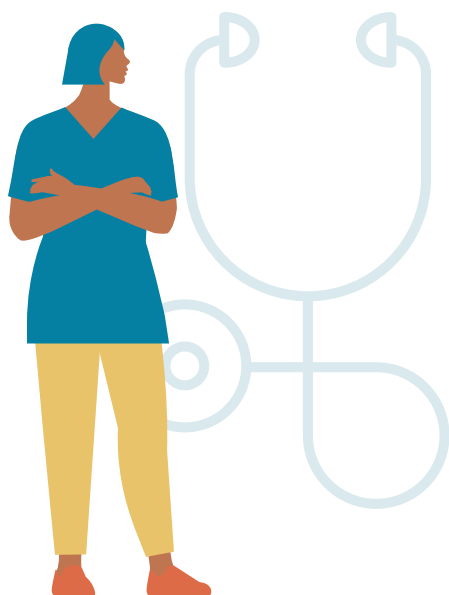
11. Appeals and Complaints

If you have a serious complaint or wish to make an appeal in relation to your test sitting or results, please read the **ACER complaint and appeals policy**.

Any complaints relating to test sittings should be reported immediately to your proctor at the time of your test session, and in writing to the HPAT – Ireland Office **immediately** after your test session so that the issues can be resolved within the testing window.

> Please note: It is not possible to schedule tests outside of the allocated test window. All technical and or delivery issues arising during remote testing must be addressed immediately and resolved during the allocated test window of **Friday 18 February – Monday 21 February 2022.**

Candidates are advised that HPAT – Ireland results are released only after careful calculation and extensive checking. For this reason remarks for any component of the test including Written English are not offered.

12. Test Security and Misconduct

The HPAT – Ireland test is a high stakes test. Therefore ACER, in conjunction with the Irish medical schools, has established security procedures which will be strictly enforced at all times. It is important that you understand the ramifications for breaches of test security or misconduct.

Misconduct

ACER and the HPAT-Ireland user universities expect test takers to adhere to an acceptable level of behaviour during all interactions in relation to the HPAT-Ireland test. They view any misconduct in respect to the HPAT-Ireland test seriously.

What is considered misconduct?

Misconduct (whether occurring prior to, during or after the HPAT–Ireland test session) means any unacceptable conduct or any conduct that might result in unfairness or inaccurate results. Examples of misconduct include, but are not limited to the following:

- sitting the HPAT –Ireland test if you have an affiliation with a preparation business, for example as a tutor, item developer or hold financial interests in a HPAT-Ireland preparation business;
- breach of any of the security arrangements for the HPAT-Ireland test;
- impersonation;
- reproducing, copying, plagiarising responses to HPAT-Ireland from another person's work;
- copying or recording questions or answers from the test via screen sharing, or any other means;
- failure to follow a supervisor/proctor's instructions;
- giving or receiving assistance during the test;
- using prohibited aids (e.g. notes, calculator, mobile phone, audio/screen recording device including opening a web browser etc.);
- creating a disturbance;
- giving or receiving assistance with regards to test content from other individuals before, during or after the test;
- giving of false or misleading information at any stage;
- using the test questions, their content or information about them for purposes other than your sitting of the HPAT-Ireland test. This includes: publishing the HPAT-Ireland questions or any of their content or information about them on the Internet, in chat rooms or any digital format or otherwise; and/or passing the HPAT-Ireland questions, any of their content or information about them to third parties.
- inappropriate, abusive or aggressive communication in any form with proctors, or the HPAT-Ireland office prior to, during, or after the exam.

What happens if I am found to have unacceptable conduct, or breached security?

ACER will fully investigate any suspected misconduct, this includes speaking with supervisors/proctors, reviewing footage of your session, or having a ProctorU investigator provide a detailed report.

ACER will notify any affected test takers in writing of the outcome of an investigation, including the possible consequences to be applied. Test takers will be provided with a 14 days in which to respond, this will then be considered by ACER and a final judgment will be provided in writing to the test taker.

Consequences of misconduct may have significant personal consequences for the individual involved. Including the cancelling of your registration to sit the HPAT-Ireland test without any refund, withholding of your HPAT-Ireland test results or disqualification from sitting any HPAT-Ireland test (whether it is the current test or future tests).

Additionally, when considering acts of misconduct ACER may seek the input of any of the user universities in respect to any matters and any consequence to be applied. It is also possible and you consent to the misconduct being referred to any educational institution (not limited to the HPAT-Ireland user universities) or a professional body or other third party to whom such misconduct might be of interest.

You should also be aware that your misconduct might also give rise to liability on your part to third parties, including but not limited to HPAT-Ireland user universities.

ACER and the HPAT-Ireland user universities reserve the right to take legal action and claim any remedies available to them at law in respect of any incident of misconduct or where Your conduct (whether or not it constitutes "misconduct") infringes any of their rights.
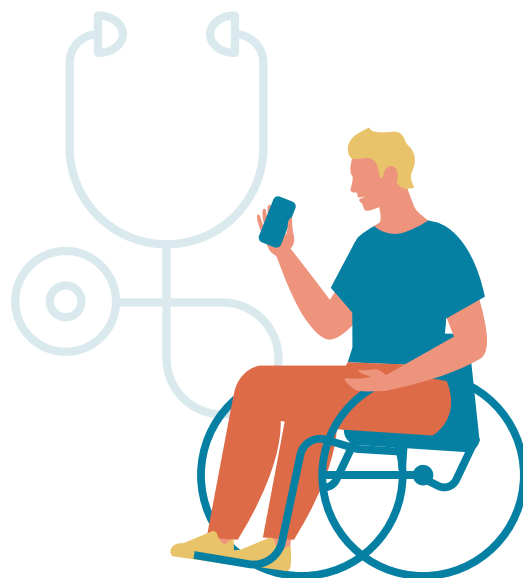
13. HPAT-IRELAND Declaration

IMPORTANT: Please read the **LEGAL NOTICE** at the end of HPAT-IRELAND Information Booklet 2022 ("**the Booklet**").

By registering to sit the HPAT-IRELAND You are entering a binding legal agreement between You and The Australian Council for Educational Research Ltd (ABN 19 004 398 145) ("ACER") in relation to Your registration for the HPAT-IRELAND, and all associated administrative and other consequent activities regarding the HPAT-IRELAND provided digitally in a HPAT-IRELAND testing centre or from another location by remote proctoring in 2022, consists of:

1. The Booklet, including its Legal Notice;
2. any instructions issued from time to time regulating candidates' sitting of the HPAT-IRELAND;
3. the Test Day Instructions; and
4. this declaration.

("the Agreement")

Ensure You understand fully and are familiar with the contents of the Agreement before You complete your registration for the HPAT-IRELAND as it details important conditions in respect of your participation in the HPAT-IRELAND.

NOTE: the terms of this Agreement may vary from sitting to siting of HPAT-IRELAND and, therefore, you should re-familiarise with each part of the Agreement detailed above before each sitting of HPAT-IRELAND. You should not assume that the terms and conditions applicable to a previous sitting are the same in every respect as those which are set out in this Agreement.

The declarations below signify You AGREE:

1. To the Agreement which will apply to Your registration for and participation in HPAT-IRELAND in 2022 and all matters consequent thereon;
2. In the event of a HPAT-IRELAND sitting in 2022 being compromised or having to be cancelled due to circumstances beyond ACER's reasonable control it may be necessary for You to, and at ACER's sole discretion:
   a. re-sit HPAT-IRELAND:
      ii. on a date;
      iii. at a testing venue; and
      iv. with a remote proctoring service;

   b. other than that originally specified by ACER; and undertake further action in finalisation of those alternative arrangements;
3. for logistical reasons and in ACER's sole discretion, to being allocated a date, time and testing venue then available in respect of your undertaking of the HPAT-IRELAND i.e. you will not have a choice of date, time and venue;
4. to comply with any direction, guideline or policy issued by ACER concerning compliance with public health orders or regulations applicable to your undertaking of the HPAT-IRELAND;
5. That to sit HPAT-IRELAND in 2022 You are a bona fide prospective applicant to a course for which HPAT-IRELAND is a pre-requisite;
6. You are a bona fide prospective applicant to a course for which HPAT-IRELAND is a pre-requisite and that in all other respects You meet the requirements for eligibility set out in the HPAT-IRELAND Information Booklet 2022;
7. Not to use or divulge to any third party, information concerning the test questions in HPAT-IRELAND for Your own or any third party's personal or commercial gain;
8. Not to post or publish any specific part or aspect of the content of HPAT-IRELAND. This includes publication on the internet, in any digital format or other format;
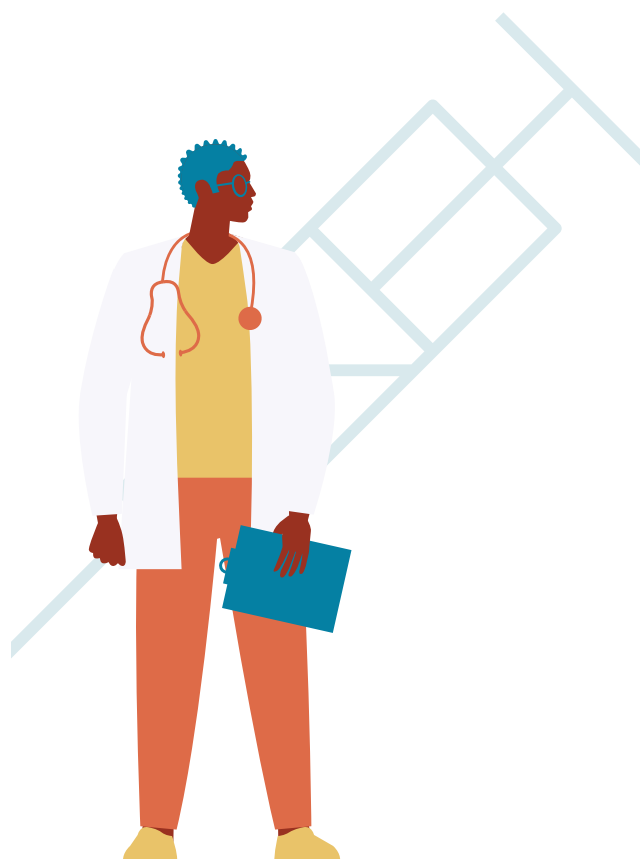
9. That the information You give in Your application for registration for the HPAT-IRELAND in 2022 is true and correct. The giving of false or misleading information constitutes misconduct, may result in permanent disqualification from undertaking HPAT-IRELAND in the future, and may jeopardise Your chances of being admitted into any course for which HPAT-IRELAND is a pre-requisite;

10. That You are the person whose name and address appears on this registration.

☐ **I CONFIRM that I have read the:**

- **HPAT-IRELAND Information Booklet 2022 including its Legal Notice;**
- **Test Day Instructions; and**
- **Privacy Statement for HPAT-IRELAND;**

☐ **I AGREE to the Agreement governing my participation in the HPAT-IRELAND and GIVE THE CONSENTS specified in the ACER Privacy Statements (should you not wish to give the consents specified by ACER or have any queries please notify ACER by using the contact details contained in its Privacy Statement).**
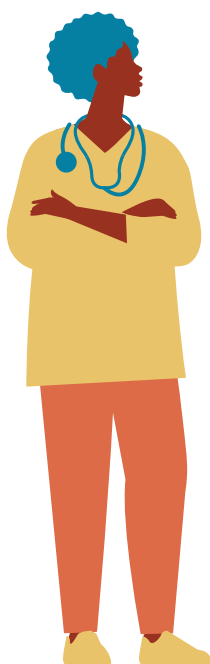
14. HPAT – Legal Notice

1. By completing and submitting the registration form for the HPAT – Ireland 2022 test located at https://www.hpat-ireland@acer.org You are offering to enter into a legal agreement with The Australian Council for Educational Research Ltd (ABN 19 004 398 145) (**ACER**). That legal agreement is concluded when ACER accepts your registration.

2. That legal agreement will consist of:

   a. the entire contents of this Candidate Information Booklet, including its Legal Notice ("**the Booklet**");

   b. any instructions issued by ACER from time to time regulating candidates' sitting of the HPAT Ireland - 2022;

   c. the Test Day Instructions; and

   d. the online legal declaration you complete. ("**the Legal Agreement**")

   The Legal Agreement:

   • covers, amongst other things, Your sitting the HPAT Ireland - 2022, payment of the registration fee, refunds of fees, access to GAMSAT preparation materials and release of the HPAT Ireland - 2022 results; and

   • may vary from sitting to siting of HPAT Ireland - 2022 and, therefore, you should re-familiarise with each part of the Agreement detailed above before each sitting of HPAT Ireland - 2022.

3. Before lodging Your Registration, You should make sure You understand fully and are familiar with the contents of this Booklet, including this Legal Notice and the online declaration. Without limiting the foregoing, you acknowledge that misconduct, as defined in this Booklet, has serious consequences including disqualification from undertaking HPAT in the future. "Misconduct" includes, but is not limited to, the use of information relating to the test questions for purposes other than Your sitting of the HPAT; giving false or misleading information at any stage regarding your participation in HPAT; and infringing "ACER" or "HPAT" trademarks, copyright or other intellectual property rights.

4. Misconduct also includes:

   a. infringement of the "ACER" or "HPAT-Ireland" trademarks. Trade mark infringement includes performing any act which only a trade mark owner or a person authorised by the trade mark owner may do infringement of copyright.

   Copyright infringement includes: performing those rights or authorising the performance of those rights which are granted at law exclusively to the copyright owner. These rights include the exclusive right to reproduce the copyright work in a material form and to communicate that work to the public;

   b. in any way breaching (as determined by ACER in its absolute discretion) any of the terms and conditions of

   i. your registration to participate in the HPAT-Ireland test; or

   ii. your purchase of any HPAT-Ireland preparation materials

   c. infringement of any rights (including but not limited to intellectual property rights) whatsoever relating to or subsisting in the HPAT-Ireland test or any part or element of it, including but not limited to the concept, structure, administration or conduct of the HPAT-Ireland test, the HPAT-Ireland trade mark and any HPAT-Ireland preparation materials prepared or published by or on behalf of ACER or the user universities; and

   d. any act or omission by you which ACER, in its absolute discretion, renders you to be unfit to participate in any HPAT-Ireland test, whether or not you are registered to participate at the time of ACER's determination inappropriate, abusive or aggressive behaviour or communication in any form with the HPAT-Ireland office, proctors/supervisors or university representatives.

   You are put on notice that except as expressly provided at law, there is no right to challenge, appeal or seek review of any determination by ACER that misconduct has occurred or in relation to any consequences imposed by ACER for any misconduct.

5. Withholding of results - You will only receive your HPAT – Ireland test scores if you have complied with the HPAT – Ireland test policies and procedures and the Legal Agreement governing Your participation. Your scores may be withheld or cancelled if ACER learns, either on or after the test day, that you have violated the HPAT – Ireland test policies and procedures and these terms and conditions. Even if ACER cannot confirm your direct involvement in the breach of policies and procedures your HPAT – Ireland test scores may be withheld or cancelled if ACER has reason to question the validity of your scores or if ACER has reasonable basis for believing you may have been

involved in a breach of these terms and conditions. Examples of when the validity of HPAT − Ireland test scores may be challenged are:

a. intended or unintended exposure to HPAT − Ireland test content*

b. contradictory performance on different parts of the HPAT − Ireland test

c. abnormal answer patterns in the HPAT − Ireland test

d. atypical performance over different HPAT − Ireland test sittings.

* If you attend a coaching course where you are exposed to questions that appear in the HPAT − Ireland test, you risk having your HPAT − Ireland test scores withheld.

6. Whilst ACER will make every effort to ensure the HPAT-Ireland Online test will run as scheduled, we make no guarantees, given the current global epidemic. If for any reason the test is cancelled ACER will notify candidates via email. Any such cancellations will be at the discretion of ACER and the HPAT-Ireland user universities.

7. You may have legal rights and guarantees under certain laws including the Australian Consumer Law (being Schedule 2 to the *Competition and Consumer Act 2010* (Cth), as amended from time to time). If the publication of this Booklet or Your registration for or participation in the HPAT − Ireland 2022 test involves a supply of goods or services to a consumer within the meaning given in those laws, nothing contained in this Booklet excludes, restricts or modifies the application of any consumer guarantee provided in those laws, the exercise of any right or remedy in respect of, or the imposition of any liability for the failure to comply with any relevant guarantee.

8. Subject to point 7:

a. The HPAT − Ireland test is a selection tool used by certain educational institutions and your results in respect of HPAT − Ireland may not be used or relied on for any other purpose;

b. To the maximum extent permissible by law (and for the avoidance of doubt, subject to any guarantees, rights, remedies or obligations which cannot be excluded, restricted or modified under certain laws including the Australian Consumer Law), ACER expressly, irrevocably and totally disclaims any liability whatsoever for any loss or damage whatsoever and howsoever arising in connection with or resulting from: Your participation (actual, potential, contemplated or

cancelled for any reason whatsoever) in HPAT − Ireland; and Your test results, including, but not limited to, any representations made by ACER or its personnel (including agents, subcontractors and consultants) in respect of HPAT − Ireland and the accuracy of any information contained in this Booklet;

c. To the fullest extent permitted at law, You acknowledge and accept that the entire risk of Your participation in HPAT − Ireland is assumed by You and that ACER will have no liability whatsoever to You for any loss, harm, damage, cost or expense (including legal fees) or any direct, special, indirect, incidental, punitive or consequential loss or damage (including, without limitation, economic loss, loss of contract, profit, revenue, income, opportunity, goodwill, information, anticipated savings, business relationships, production or data) whatsoever and howsoever arising;

d. You acknowledge and accept that, to the fullest extent permitted at law, ACER gives NO WARRANTY or guarantee and makes no representation whatsoever that: registering for or sitting the HPAT − Ireland test will guarantee You or secure for You a placement with an educational institution; or that You will be provided with Your HPAT − Ireland results (other than in strict accord with this Agreement).

9. Subject to Australian Consumer Law and, otherwise to the fullest extent permitted at law, You release and fully indemnify ACER, its officers, employees and agents from and against all claims, liabilities, costs, demands and expenses whatsoever caused by you and howsoever arising from or in connection with:

j. Your registration for or participation (actual, potential, contemplated or cancelled) in the HPAT − Ireland test; or

k. Any breach by You of the Legal Agreement governing Your participation (actual, potential, contemplated or cancelled) in the HPAT - Ireland test. These releases and indemnities survive Your participation (actual, contemplated, potential or cancelled) in the HPAT − Ireland test and whether or not You are offered or accept a placement with a HPAT - Ireland user university for any course whatsoever.

l. Any misconduct by you in relation to the HPAT − Ireland and any sanction imposed by ACER as a consequence of Your misconduct.

These releases and indemnities survive Your participation (actual, contemplated, potential or cancelled) in the HPAT – Ireland test and whether or not You are offered or accept a placement with any educational institution for any course whatsoever.

10. In the event that any law implies terms or guarantees into the offering or conduct of the HPAT – Ireland test which cannot be lawfully excluded, restricted or modified, such terms or guarantees will apply, save that the liability of ACER for breach of any such term or guarantee will, to the extent legally permitted, be limited to the refund of the price paid for any relevant goods or services.

11. ACER has made every effort to ensure the accuracy of the information provided in this Booklet. However, from time to time, due to changed circumstances ACER may need to change the arrangements concerning the administration of the HPAT – Ireland test and ACER (without amending your legal obligations or remedies) reserves the right to alter or amend any detail contained in the Booklet in its absolute and unqualified discretion. Any alteration or amendment will take effect immediately upon publication of the alteration or amendment on https://hpat-ireland.acer.org/.

12. By completing and submitting the HPAT – Ireland registration form:

    m. You confirm that You have read in its entirety and accept the contents of this Booklet, including the Legal Notice and the online declaration.

    n. You confirm Your agreement with the Legal Agreement governing Your participation.

    o. You acknowledge that You have been entitled to obtain legal advice concerning any matter covered in this Booklet, whether or not You have in fact sought any legal advice.

    p. You acknowledge and accept that this Booklet and the online declaration contains the entire agreement between You and ACER concerning Your participation in the HPAT - Ireland test in 2022 and that no matter, information or representation not expressly contained in this Booklet has induced You or had any bearing on You to seek registration for the HPAT – Ireland test in 2022.

    q. You accept and unconditionally undertake to strictly comply with the Legal Agreement governing Your participation.

    r. You acknowledge and accept that Your agreement with ACER will be governed as follows:

        i. where your registration fee is paid in pounds Sterling (£/GBP), the laws of England & Wales;

        ii. where your registration fee is paid in Euros (€ /EUR), the laws of the Republic of Ireland; or

        iii. in any other case or where your registration fee is paid in Australian dollars ($/AUD), the laws of the State of Victoria, Australia.

    g. To determine any dispute (whether as to the interpretation of Your agreement with ACER, or any matter concerning performance or compliance of the agreement or otherwise) or to determine any claims brought or made against You by ACER or its authorised nominee, you submit to the exclusive jurisdiction of the Courts and any of the Courts of Appeal therefrom as follows:

        viii. where your registration fee is paid in pounds Sterling (£/GBP), the courts of England & Wales;

        ix. where your registration fee is paid in Euros (€ /EUR), the courts of the Republic of Ireland; or

        x. in any other case or where your registration fee is paid in Australian dollars ($/AUD), the courts of the State of Victoria, Australia.